



Rugby Ontario Volunteer of the Year Award

Rugby Ontario Provincial Recognition Awards recognize individuals who have made a difference in the sport of Rugby. One award will be made for the Volunteer of the Year.

To be eligible for this award, the volunteer:

- Can be any member of the Ontario rugby community who has shown exemplary service to their rugby club, team or union.
- Does **not** have to be registered with Rugby Canada/ Rugby Ontario in the current year.
- Details should be provided about how this individual contributed to the sport of rugby and to Rugby Ontario's Strategic Plan and Objectives within the past year.
- Cannot have been reimbursed for any or all of their time spent volunteering.
- Must agree to have their name and photograph publicized and be prepared to promote the award as requested.

Guidelines

- Nominations must be supported by **three** individuals who will attest to the nominee's activities.
- The nominators must comment on the nominee's volunteer involvement in detail. These nominators could include:
 - Current or past player, coach, match official or club member
 - Current Rugby Ontario club or club administrator
 - Current Branch Union
- Nominator 1 must be an individual or club who is registered with Rugby Ontario. Nominators 2 or 3 may or may not be an individual currently registered with Rugby Ontario.

Selection Criteria

- Dedicated service on or off the field for their club
- Demonstrates the attributes to be a leader in volunteering
- Exemplifies the mission and vision of rugby in Ontario
- Assisted Rugby Ontario to achieve a selection of the Strategic Plan and Objectives
- Not been subject to any disciplinary action during 2024

Refer to the enclosed Evaluation Rubric in Appendix 1 for more detail on how nominations will be evaluated.

Rugby Ontario

Toronto Pan Am Sports Centre
875 Morningside Avenue, Toronto, Ontario M1C 0C7
T: 647.560.4790 E: info@rugbyontario.com
www.rugbyontario.com





Supporting documentation could include letters of reference, covering letter, video testimonials, audio interviews, other, etc.

Selection Panel

- The Hall of Fame & Awards Committee shall act as the Selection Panel to determine the winner of this Award and shall use the enclosed Evaluation Rubric in Appendix 1.
- Each Panel member shall receive one vote.
- If the event of a tie between candidates, the Chair shall have the casting vote.
- In the event of a Committee member being one of the nominations, that Committee member shall withdraw from the voting process.
- If the Chair is one of the nominations, then the Committee amongst themselves shall appoint a temporary Chair for the purposes for voting for this Award.

Submission Process and Deadline

Please send all nominations to awards@rugbyontario.com. Deadline to submit nominations is **October 6th, 2025.**

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Appendix 1 – Evaluation Rubric: Volunteer of the Year

1. Dedicated Service On & Off the Pitch (40 points)

	0 Points	10 Points	20 Points	30 Points	40 Points
Impactful Contribution (40 points)	Minimal or no significant service or involvement.	Limited service with occasional involvement and contributions.	Provides solid support with regular contributions and involvement in club activities.	Shows strong dedication with substantial contributions and consistent involvement in various activities.	Demonstrates exceptional dedication through significant, impactful service both on and off the pitch, consistently going above and beyond in their role.

2. Leadership in Volunteering (30 points)

	0 Points	5 Points	10 Points	20 Points	30 Points
Leadership Qualities (30 points)	Little to no evidence of leadership in volunteering.	Minimal leadership qualities with little influence on the advancement of the sport.	Shows some leadership qualities with limited impact.	Demonstrates strong leadership with noticeable impact on volunteer activities and some advancement of the sport.	Exemplifies outstanding leadership in volunteering, including inspiring others, taking initiative, and making a material contribution to the advancement of the sport.

3. Alignment with Mission, Vision, and Values of Rugby in Ontario (30 points)

	0 Points	5 Points	10 Points	20 Points	30 Points
Exemplification of Rugby Values (30 points) <i>[per: RO Strategic Plan]</i>	Minimal to no alignment with the mission, vision, and values of rugby in Ontario.	Limited alignment with the mission, vision, and values of rugby in Ontario.	Shows some alignment with the mission, vision, and values, with moderate impact.	Consistently aligns with and supports the mission, vision, and values of rugby in Ontario with a positive impact.	Fully embodies and actively promotes the mission, vision, and core values of rugby in Ontario, demonstrating a deep commitment to these principles in all their activities.

Total Points: 100

- **90-100 points:** Outstanding Volunteer of the Year
- **70-89 points:** Strong Candidate
- **50-69 points:** Satisfactory Performance
- **Below 50 points:** Does Not Meet Criteria

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