



## 7s Series Event Bid Requirements

Rugby Ontario is thrilled to announce that for the 2026 7s Series, clubs will again have the opportunity to bid to host three weekends worth of events in their city/town! Numerous events are up for grabs such as open competitions/invitationals and branch qualifiers. We kindly ask that all clubs interested in hosting, read the requirements for each event before placing a bid. To be considered for hosting an event, clubs must complete the form at the bottom of this document not later than 11:59pm on Sunday, February 1<sup>st</sup>, 2026. Clubs are welcome to bid for multiple events. If your club is bidding, please ensure your facility has the resources and capacity. Rugby Ontario would like to thank all clubs in advance for their bids and wish you all the best of luck!

### Timeline:

- **Event Bid Requirement Document Release Date:** Wednesday, December 17th, 2025
- **Event Bid Form Submission Deadline:** Sunday, February 1<sup>st</sup>, 2026
- **Rugby Ontario Internal Review of Bids:** Wednesday, February 4<sup>th</sup>, 2026– Friday, February 13<sup>th</sup>, 2026
- **Announcement of Host Clubs:** Wednesday, February 25<sup>th</sup>, 2026

### Important Details:

- **Staffing:** Host clubs will be responsible for staffing their events appropriately, whether through club personnel or volunteers.
- **Fields:** An adequate number of fields is critical to the success of these events. Please ensure you have an appropriate number of fields to be able to host the event(s) you are bidding for.
- **Medical Personnel:** Host clubs are expected to have medical personnel on-site at events (such as athletic therapists and/or paramedics), to treat any minor injuries that occur and attend to any significant injuries until emergency services arrive. Rugby Ontario recommends having one medical personnel per playing field, plus one additional in the event that all others are dispatched/attending to injuries. This will come at the expense of the host club or branch.
- **Food and beverages available for purchase:** Events are a great opportunity for clubs to generate revenue through food and beverage sales. Although not mandatory, Rugby Ontario highly recommends food and beverage offerings as it enhances the athlete and spectator experience.
- **Bathrooms:** Bathrooms are essential for events. Please ensure your venue has washrooms or porta potties on site.
- **Parking:** Parking is a requirement for ALL events. Please ensure your club has adequate parking availability.
- **Accessible drinking water:** Accessible drinking water is required for ALL events. Clubs are required to offer participants and spectators a place to refill their water bottles. This can be in the form of a designated water fountain, water jug filled from another water source, etc. Please clearly outline in your bid package how your club plans to offer clean drinking water to athletes and spectators at an event.
- **Spectator Controls:** Host clubs must ensure spectator control measures are in place. This should include plans for spectator rope barriers surrounding all playing enclosures. Signs to direct flow of spectator traffic, identifying prohibited areas for spectators and marking where clubs / families are permitted to setup team tents, etc. are strongly encouraged.

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#### *Rugby Ontario*

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- **Registration Fees:** Host clubs reserve the right to set registration fees for their Club Invitational events, provided the fees remain reasonable. All funds collected through registration will be retained by the host club. Rugby Ontario will not collect or retain any fees associated with these events.
- **Referee Game Fees and Mileage:** Host clubs or branches will be responsible for all referee game fees and mileage expenses associated with these events.

## **Events Available for Bid**

- **Club Invitationals**
  - **Date(s):** September 20<sup>th</sup> AND/OR 27<sup>th</sup>
  - **# of Teams:** Host club can set limit (please include in bidding form)
  - **Notes:** Multiple host clubs will be selected. The selections will be made based on number of clubs bidding within a respective branch, locations of those clubs, and number of fields
- **Branch Qualifiers**
  - **Date:** October 3<sup>rd</sup> - 4<sup>th</sup>
  - **# of Teams:** Open (as many as registered from each branch)
  - **Notes:** This event is mandatory for clubs to attend if they want to have a chance to participate in the Junior Club 7s Championship. ONE host club will be selected from EACH branch (SWRU, NRU, TRU, EORU). The host MUST be able to accommodate ALL teams from their Branch Unions that may register.

## **Event Bidding Form**

Below is a link to the event bidding form. Please ensure that you have thoroughly read through the above prior to completing the form. Please complete the form in its entirety. Failure to do so may result in an automatic elimination of your club's bid. Any questions or concerns surrounding your club's bid can be directed to Nick Porcelli ([nporcelli@rugbyontario.com](mailto:nporcelli@rugbyontario.com)).

LINK: [Rugby Ontario 2026 7s Series Event Bid Form – Fill out form](#)

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