



Rugby Ontario Volunteer of the Year Award

Rugby Ontario Provincial Recognition Awards recognize individuals who have made a difference in the sport of Rugby.

- One award will be made for the Volunteer of the Year.
- **The recipient of this award also receives the James Cole, Harvey Libby & John Reich financial award funded by the Fletcher's Fields Ltd. Patrons Fund.**

To be eligible for this award, the volunteer:

- Can be any member of the Ontario rugby community who has shown exemplary service to their rugby club, team, provincial or national unions.
- Does **not** have to be registered with Rugby Canada/ Rugby Ontario in the current year. If the nominee is not registered with Rugby Ontario, they should provide details of their relationship with Rugby in Ontario.
- Details should be provided about how this nominee contributed to the sport of rugby and to Rugby Ontario's Mission and Values in the year of nomination.
- Can **not** have been reimbursed for any or all of their time spent volunteering.
- Must agree to have their name and photograph publicized and be prepared to promote the award as requested.
- Not been subject to any major disciplinary action during the year of their nomination.

Guidelines

- Nominations must be supported by **three** individuals who will attest to the nominee's activities.
- The nominators must comment on the nominee's volunteer involvement, contributions and activities in detail. These nominators could include:
 - Current or past player, coach, match official or club member
 - Current Rugby Ontario club or club administrator
 - Current Branch Union
- Nominator 1 must be an individual or club who is registered with Rugby Ontario.
- Nominators 2 or 3 may or may not be an individual currently registered with Rugby Ontario. If the nominator is not registered with Rugby Ontario, they should provide details of their relationship with the nominee and/or Rugby in Ontario

Rugby Ontario

Toronto Pan Am Sports Centre
875 Morningside Avenue, Toronto, Ontario M1C 0C7
T: 647.560.4790 E: info@rugbyontario.com
www.rugbyontario.com





Selection Criteria

- Dedicated service and contributions on or off the field for their Players, club, team, branch or union.
- Demonstrates the attributes of a leader in volunteering
- Exemplifies the mission and vision of rugby in Ontario
- Contributes to a positive "rugby culture"
- Excellent off field ambassador for Rugby within their community
- Shows a history of mentoring other volunteers
- Assisted in achieving Rugby Ontario Strategic Objectives (i.e. youth festivals, mixed ability)

Refer to the enclosed Evaluation Rubric in Appendix 1 for more detail on how nominations will be evaluated.

Supporting documentation could include letters of reference, covering letter, video testimonials, audio interviews, other, etc.

Selection committee

- The Hall of Fame & Awards Committee shall act to determine the winner of this Award and shall use the enclosed Evaluation Rubric in Appendix 1 to compare candidates on a scoring matrix
- Each Panel member shall receive one vote.
- If the event of a tie between candidates, the Chair shall have the casting vote.
- In the event of a Committee member being one of the nominations, that Committee member shall withdraw from the voting process.
- If the Chair is one of the nominations, then the Committee amongst themselves shall appoint a temporary Chair for the purposes for voting for this Award.

Submission Process and Deadline

Please send all nominations to awards@rugbyontario.com. Deadline to submit nominations is **October 4th, 2026.**

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Appendix 1 – Evaluation Rubric: Volunteer of the Year

1. Dedicated Service On & Off the Pitch

	Nominee does not meet Criteria	Nominee minimally meets Criteria	Nominee adequately meets criteria	Strong Nominee	Exceptional Nominee
Impactful Contribution	Minimal or no significant service or involvement.	Limited service with occasional involvement and contributions.	Provides solid support with regular contributions and involvement in club activities.	Shows strong dedication with substantial contributions and consistent involvement in various activities.	Demonstrates exceptional dedication through significant, impactful service both on and off the pitch, consistently going above and beyond in their role.

2. Leadership in Volunteering

	Nominee does not meet Criteria	Nominee minimally meets Criteria	Nominee adequately meets criteria	Strong Nominee	Exceptional Nominee
Leadership Qualities	Little to no evidence of leadership in volunteering.	Minimal leadership qualities with little influence on the advancement of the sport.	Shows some leadership qualities with limited impact.	Demonstrates strong leadership with noticeable impact on volunteer activities and some advancement of the sport.	Exemplifies outstanding leadership in volunteering, including inspiring others, taking initiative, and making a material contribution to the advancement of the sport.

3. Alignment with Mission, Vision, and Values of Rugby in Ontario

	Nominee does not meet Criteria	Nominee minimally meets Criteria	Nominee adequately meets criteria	Strong Nominee	Exceptional Nominee
Exemplification of Rugby Values <i>[per: RO Strategic Plan]</i>	Minimal to no alignment with the mission, vision, and values of rugby in Ontario.	Limited alignment with the mission, vision, and values of rugby in Ontario.	Shows some alignment with the mission, vision, and values, with moderate impact.	Consistently aligns with and supports the mission, vision, and values of rugby in Ontario with a positive impact.	Fully embodies and actively promotes the mission, vision, and core values of rugby in Ontario, demonstrating a deep commitment to these principles in all their activities.

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